

### STUDENT GREIVANCE FORM

SITAL College assures you that there will be no reprisals to students submitting grievances. If an investigation is required, information may be disclosed to other parties, you will be advised in advance. Decisions are based on evidence provided. Hearsay or third party grievances will not be entertained.

If you are dissatisfied with the outcome of your complaint, you have the opportunity to escalate or appeal the response. Ultimately you may seek a meeting with the Executive Director, or, if this meeting does not satisfactorily address your concern, you are free to contact ACTT for further investigation.

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Tel Nos.: \_\_\_\_\_

Programme/Module: \_\_\_\_\_

Schedule: \_\_\_\_\_

Please describe the nature of your grievance. You may continue on the reverse side if necessary.

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Student's Signature

Please submit the completed for to your Programme Manager.  
Degree programmes - Ms. S. Awai [awai.s.@sitalcollege.edu.tt](mailto:awai.s.@sitalcollege.edu.tt)  
Diploma programmes Ms. G. Mootie [mootie.g@stilacollege.edu.tt](mailto:mootie.g@stilacollege.edu.tt)

Please allow three days for a response from the Programme Manager. If you do not receive a response by this time, please contact the Executive Director at [awhite@sitalcollege.edu.tt](mailto:awhite@sitalcollege.edu.tt).

